



## Conference Information

28<sup>th</sup> Annual Fall Conference on Hot Topics in Primary Care  
Mauna Lani Bay Hotel & Bungalows | Big Island, Hawaii  
October 25-28, 2017



We are pleased to provide the following information for our upcoming conference on Big Island, Hawaii. Upon registering, you will receive a registration receipt via email confirming your registration. If you do not receive it, please contact us. If you are registered and have not reserved your lodging at the conference location, please contact us at (925) 969-1789, Monday-Friday, 8:30am-5:00pm (Pacific Time) or email [info@symposiamedicus.org](mailto:info@symposiamedicus.org).

### HOTEL INFORMATION

#### **MAUNA LANI BAY HOTEL & BUNGALOWS**

68-1400 Mauna Lani Drive  
Kohala Coast, Hawaii 96743  
Phone: (808)885-6622 | Fax: (808)885-1484

- **Hotel Website** - <http://www.maunalani.com/>
- **Dining** - <http://www.maunalani.com/hawaii-big-island-dining>

### SESSION MATERIALS

Approximately two weeks prior to the conference, you will receive an email with instructions on how to download the session materials. Please make sure to download the materials before you leave for the conference, as **you will not be available to download on-site due to internet bandwidth restrictions**.

You will also receive a booklet (via regular mail) that contains note pages, the conference schedule, and attendance/evaluation forms. For those who requested a paper copy of the session materials, you will receive a full, printed version in lieu of the booklet.

**Please note** - approximately one week **after** the conclusion of the conference, you will receive an email with instructions on how to download any materials that were updated and presented at the conference.

If you bring your tablet/laptop to the conference, be aware that there are no electrical outlets at the conference tables. **Make sure your tablet/laptop is fully charged each day.**

### INTERNET ACCESS

Wireless internet access is complimentary in the meeting rooms.

### CONFERENCE CHECK-IN

Although you are already registered, you will need to check-in and pick up the remainder of your conference materials.

**Date** - Wednesday, October 25

**Location** - Mauna Lani Lanai, located on the 1<sup>st</sup> floor/ground level

**Time** - Begins at 7:00am

### REGISTRANT BREAKFAST

**If you are not staying at the Mauna Lani Bay Hotel & Bungalows OR did not book your lodging through Symposia Medicus** and would like to have breakfast, please notify the Symposia Medicus staff when you check-in for the conference. A breakfast ticket will be given to you. Breakfast tickets are for conference participants only and can only be used on the mornings we are in conference (Wednesday, Thursday, and Saturday).

### GENERAL SESSIONS

**Location** - Mauna Lani Ballroom, located on the 1<sup>st</sup> floor/ground level

**Time** - Begins at 8:00am on Wednesday, Thursday, and Saturday

### GROUP RECEPTION

Please join us for this fun event, as it is a great way to become better acquainted with faculty, other participants, and their guests.

**Date** - Wednesday, October 25

**Time** - Begins at 5:30pm and concludes at 7:00pm

**Location** - Kekaha Lawn, located outside near the pool area

### SMALL GROUP BREAKOUTS

On Friday afternoon, we will hold Small Group Breakouts from 3:00pm-4:30pm and 4:45pm-6:15pm, allowing you to attend two sessions. These sessions give you an opportunity to select subjects relating to your particular areas of interest. You are encouraged to bring cases or issues you are confronting in your clinical practice for discussion. The session number and name of the breakouts that you have pre-selected will be printed on your name badge. If you want to make changes at the conference, please see a Symposia Medicus staff member to check seating availability. Locations of the breakouts will be printed in your session materials, as well as announced at the conference.

### HOTEL ROOM CHARGES AND FEES

If you made your hotel reservations through Symposia Medicus, conference group rates are per room, per night and **do not** include taxes, discounted Resort Activity Package fee, or additional occupant fees. Please visit <https://goo.gl/ILCQID> to view full information on these fees.

### DAILY BUFFET BREAKFAST

Your room rate includes daily buffet breakfast for two occupants. Children 4 years and under are free. Please refer to the receipt you received when you registered for this conference for additional occupant fees (3<sup>rd</sup> & 4<sup>th</sup> over the age of four) which include breakfast.

**Please call Symposia Medicus prior to arrival to add and/or change occupants.**

Buffet breakfast will be served daily for you and your guests at the Bay Terrace Restaurant from 6:30-11:00am. You will be asked to sign a bill at the restaurant however, the breakfast charge for two occupants will be removed from your hotel bill when you check-out.

### ADDITIONAL INFORMATION

**Resort Activity Package** - By reserving your room through Symposia Medicus, the Resort Activity Package fee is discounted from \$25 plus tax, per day, to \$10 plus tax, per day. This package includes spa and restaurant discounts, daily beach cabana, daily snorkel equipment, and much more! To view a full list of what is included, please visit <https://goo.gl/ILCQID>.

**Parking** - If you reserved your room through Symposia Medicus, the daily Resort Activity Package Fee includes overnight valet and self-parking. **If you are not staying** at the hotel but visiting for the conference, self-parking is complimentary, and valet is \$18 per day.

**Participant Photos** - We sometimes take photographs of our participants during conference sessions/activities (never pool pictures) to use on social media and on our website. If you would NOT like to appear in any individual or group candid photos, please notify the on-site Conference Director.

**Connect with others** - Connect with other participants of this conference, form clinical discussions, or simply share restaurants, fun things to do, family activities, shopping, and spa experiences around the conference venue. Go to <https://goo.gl/tBLTtE>.

**Cancellation Policies** - To view conference and/or hotel cancellation policies, please visit <https://goo.gl/ILCQID>.

**Travel & Ground Transportation Info** - Please visit <https://goo.gl/qH0mmr>

**General Travel Safety Suggestions** - <http://www.symedblog.org/travelsafety/>

**Take Our Survey** - Be entered to win tuition to the conference of your choice! <http://goo.gl/hQ25RO>

**Questions?** - Email us at [info@symposiamedicus.org](mailto:info@symposiamedicus.org)